

Job Title: Cavendish Cancer Care Practitioner

Hours: 22.5 per week

Location: Cavendish Cancer Care premises and outreach locations

Accountable to: Board of Trustees

Reporting to: Head of Service

Purpose of the Role:

This post involves working directly with and providing support for patients, carers and other family members affected by a diagnosis of cancer.

The role is a demanding one which involves spending time with a person who may be seriously ill, distressed or anxious, in an open and non-judgmental and way.

The post holder will be responsible for providing an initial consultation prior to a possible course of therapy or group intervention and will oversee and coordinate support for current clients. Individuals should not only be professionally competent, but also demonstrate a caring, and compassionate approach and have experience of providing personalised care and support.

The post holder will also contribute to the coordination of service delivery.

The post holder will be required to work at the Tim Pryor Centre or as part of the Outreach services for in patients in designated areas within Sheffield Teaching Hospitals or to represent Cavendish at external events.

KEY RESPONSIBILITIES

- To work confidently with adults affected by a diagnosis of cancer at any stage of the disease, or during bereavement.
- To work with patients with other life limiting conditions and their carers, either as part of a pilot project or regular service.
- To provide person centred consultations to consider individual physical, emotional, social and spiritual needs and to define with the person their most important needs and concerns in relation to a cancer diagnosis and then together, to choose a programme of support which might most closely meet those needs and concerns.
- To oversee and coordinate support for current clients accessing Cavendish Cancer Care services.
- To communicate effectively and develop and maintain positive working relationships with other health care professionals and voluntary and statutory support service providers.
- To adhere to systems and processes to promote a healthy and safe working environment.
- To respect confidentiality and apply to all Cavendish Cancer Care areas.
- To adhere to GDPR and all Cavendish Cancer Care policies and protocols.
- To communicate and work effectively with other members of the team at Cavendish Cancer Care and to participate in team meetings and events.
- To be proactive with your training needs and maintain continuing professional development.
- To contribute to the coordination and day to day running of Cavendish Cancer Care services, including the activity of junior members of the team and volunteers.
- To provide supervision and advice to junior members of the team on complex clinical and operational matters.
- To act as a Safeguarding Lead.
- To contribute to the continuous improvement and development of service and implementation of changes.

- To act as an ambassador for Cavendish Cancer Care and to ensure the positive image of Cavendish Cancer Care is maintained.
- To demonstrate a positive and supportive attitude to staff and volunteers and uphold the ethos and values of the Charity.

The above job description is not an exhaustive list of all duties required of the postholder. The post holder may also be required to carry out other duties reasonably expected by Cavendish Cancer Care. This job description may be reviewed and amended as required following consultation with the post holder to reflect organisational and role developments and needs.

TERMS OF CONTRACT

Contract status: Salaried permanent.

The postholder will work from Cavendish Cancer Care premises or at Outreach locations for the majority of the time and on occasion to work from home.

Normal Working Hours: 22.5 hours per week with occasional need for flexible working Monday to Friday.

Salaried - Annual Salary: £32,000 pro- rata.

Annual Leave: 25 days pro-rata + Bank Holidays pro-rata.

Pension: Cavendish Cancer Care Group Personal Pension Plan, Royal London

Employer contribution 3%. Employee Contribution 5%

PERSON SPECIFICATION

	Essential	Desirable
Qualifications and Professional Experience		
Registered Health Professional/experience as a registered nurse, health professional or other health related professions (e.g. complementary therapist, counsellor) within a healthcare setting.	X	
Professional experience of working with people who have cancer or other life limiting disease and families who are experiencing emotional distress.	X	
Evidence of study within cancer care.	X	
Continued professional development relating to cancer care.	X	
Experience of a person centred approach to the delivery of high quality support and services.	X	
Knowledge and Experience		
Experience of working in a health or social care setting.	X	
Knowledge/understanding of the psychological, emotional, and spiritual needs commonly experienced by people affected by cancer and life limiting conditions.	X	
Knowledge/understanding of grief, loss and bereavement issues.	X	
Experience of a person centred approach to the delivery of high quality support and services.	X	
Knowledge of adult safeguarding and legislation.	X	
Experience of working with volunteers		X
A clearly documented commitment to professional and personal development.	X	
Experience of work within the Voluntary sector.		X
Skills and Abilities		
Excellent communication and strong interpersonal skills.	X	
Ability to work flexibly, be responsive to individual needs and build and maintain therapeutic relationships with clients.	X	

Excellent time management and organisational skills and ability to prioritise workloads.	X	
Ability to work effectively within a team and independently.	X	
Ability to demonstrate compassion when dealing with highly emotive situations.	X	
Excellent record keeping and written skills.	X	
Excellent computer literacy.	X	
Ability to work accurately with attention to detail.	X	
Personal Qualities and Attributes		
Commitment to the values and ambitions of Cavendish Cancer Care.	X	
Commitment to a person - centred holistic approach to care.	X	
Is compassionate and shows empathy.	X	
Self- motivated and conscientious.	X	
Committed to equality and diversity.	X	
Personal resilience.	X	
Adaptable and flexible approach.	X	
Ability to reflect and learn from experience.	X	